



Centerfield City

130 South Main Street, Centerfield, UT 84622

Mailing Address: PO Box 220200, Centerfield, UT 84622

Email: office@centerfieldcity.org

Telephone: (435) 528-3296

www.centerfieldcity.org

SOLICITOR LICENSE APPLICATION

No solicitation can be conducted until a written certificate is issued. Every person involved in solicitation activities must complete an application. Please complete the form below and return it, along with all of the required documents listed on the Solicitor License Checklist. Failing to include all required documents will delay the application process. Applications may be submitted, in person, at the Centerfield City Hall, located at 130 South Main Street.

INDIVIDUAL APPLICANT INFORMATION [Please Print]

First Name: _____ Last Name: _____
Street Address: _____ Mailing Address: _____
Phone: _____ Alt. Phone: _____ Email Address: _____
Date of Birth: _____ Social Security #: _____ DL#: _____ State: _____

BUSINESS INFORMATION (Please Print)

Name of Business or Organization: _____
Organization Address: _____
Organization Contact Person: _____ Contact Phone(s): _____
Business or Product Description: _____

Brief Description of the Method of Presentation That Will Be Made: _____

This form is an application for a Solicitor License. *The receipt of license fees does not constitute approval to solicit.* The actual solicitation certificate and ID badge will be issued when all application requirements are complete. Certificate of registration shall be valid one year from the issuance date. Renewal of this license shall require a new application.

I attest that all information is true and correct; I also understand and agree to comply with all provision and regulations of the *Centerfield City Municipal Code 3.5 Residential Solicitation*. Further, I understand this license may be revoked at any time if it is determined said solicitor violates and part of this ordinance.

Applicant Signature: _____

Date: _____



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SOLICITOR LICENSE CHECKLIST

The following information and documents are required to be submitted at the time of the application.

*Soliciting is not permitted until all items listed are completed and submitted, and a solicitation certificate and ID badge has been issued.

1. Completed Application (An Application is Required for Each Solicitor)
2. \$100.00 Fee (Per Applicant / Solicitor)
3. Criminal Background / History Check
 - a. Each applicant must provide an official copy of their criminal history as provided by the Bureau of Criminal Identification. Information on how to request a copy of this information can be found at www.bci.utah.gov
 - b. If the applicant is from outside of Utah, a criminal background check is required from an equivalent agency located in the state where the applicant resides.
4. Proof of Identification
 - a. A valid government issued photo ID must be provided. Examples include:
 - i. Passport
 - ii. State ID Card
 - iii. Driver's License
 - iv. ** "Utah Driving Privilege Cards" will NOT be accepted as valid ID.
5. Passport Quality Photo
 - a. A 2"x2" color photo of the applicant such that the head is between 1 inch and 1 3/8 inches from the bottom of the chin to the top of the head. This photo must be taken in front of a plain white background.
6. Special Event Sales Tax #
 - a. Issued by the State Tax Commission (if applicable)
 - i. Information on obtaining a tax number can be found at www.tax.utah.gov